

Environmental Action Plan

This Action Plan compliments the Devas Environmental Policy

Item	Action	By	When	Notes
Reduce carbon footprint				
Operation	Encourage all to switch off lights. Add notice beside Main Hall light switches	SS	Ongoing	
	Turn down heating	SS	Ongoing	
	Regular maintenance of equipment and filters	SS	Ongoing	
	PV panels – clean annually	SS	Annual	Add to PM schedule.
	Lighting – upgrade to LED when replacing bulbs	SS	Ongoing	
	Arthur Down – monitor heating time switch during maintenance	SS	Annual	Add to schedule
	Kitchen – review cooker use	MC	Ongoing	Install sub meter?
Minor works	Main Hall - Install secondary glazing	MP/CD	2019	Budget - £7k
	Lighting – upgrade to LED the old lighting in Dance Studio, Gym and Main Hall	MP/CD	2019	Obtain quote
	Gallery – install electrical sub meter for screen print equipment	SS	2018	Obtain quote
	Top floor heating – monitor separate time controls	SS/CD	Ongoing	
	Install time switch on Kitchen hot water tap	SS/CD	2018	Obtain quote
	Materials avoidance list – prepare list for review	JD	2018	Eg pvc and tropical hardwoods
	PV system – install display in Reception			
Water reduction				
Leakage	Repair external leak	SS	ASAP	
	Monitor taps	SS	Ongoing	
	Install rainwater butt in Courtyard	SS	2018	
Waste - reduction and management				
Paper	Reduce printing by increased digital use & document storage	JD	2018	Use PODIO system
Plastic	Reduce single use plastic	All	Ongoing	
Recycling	Monitor operation	SS/MC	Ongoing	

Item	Action	By	When	Notes
Environmental awareness				
Staff	Discuss Policy & Action Plan at Staff meetings and staff induction	MC		
Young members	Invite speakers	MC/ All		
	Film shows – <i>Albatross, Age of Stupid, Blue Planet II</i>	JD		
	Activities – review options for outdoor activities – farm visits etc.	MC		
Kitchen & Courtyard	Grow herbs, lettuce & tomatoes. Encourage buying of local and fresh produce, and healthy eating menus.	SS/MC	On going	
Trustees	Discuss allocating PV income to environmental initiatives & activities	MP		£1,800 pa

June 2018

Review in September 2018